DoubleTake Consignment Environmental Preferential Purchasing Program August 2017

As part of our commitment to sustainability, DoubleTake adopts the following environmental standards for material purchasing. Where available, we will choose the vendors, products, and services that meet the highest standard of sustainability in the following categories.

## Paper Goods:

In purchasing paper goods for office use or packaging, we will choose the option with the highest recycled content

## Cleaning Products:

We will choose cleaning products meeting the Safer Choice standard where available

## Electronics & Lighting:

We will choose the most energy efficient option for electronic equipment, office appliances, and lighting. Were possible, we will prefer to repair existing equipment or purchase used equipment in place of buying new.