



Integrated Engineering Solutions

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Environmental Policy

M&E Engineers is committed to managing environmental impact as an integral part of our operations. In particular, it is our policy to assure the environmental integrity of our processes and facilities at all times. We will do so by adhering to the following principles:

- Employ management systems and procedures specifically designed to minimize the use of hazardous materials, energy and other natural resources, to minimize the generation of waste, and to enable recycling and reuse of materials.
- Continually seek opportunities to improve our environmental performance by establishing objectives and targets, measuring progress, and reporting our results; including but not limited to energy, water, paper and fuel consumption and vehicle miles traveled.
- Conserve natural resources by adopting pollution prevention practices (Example: extending the life of equipment through preventive maintenance scheduling, purchasing and reworking used equipment, etc.).
- Ensure the responsible use of energy throughout our business, including conserving energy improving energy efficiency, and giving preference to renewable over non-renewable energy when feasible.
- Promote participation and communicate our commitment to responsible environmental management by promoting environmental responsibility among our employees; by providing the necessary training and support to enable them to implement this policy; by informing suppliers of our environmental policy and encouraging them to adopt effective environmental management practices; and by soliciting input from our employees, suppliers, and customers in meeting our environmental goals.
- Comply with all the environmental laws and regulations.
- Promptly correct any practice or condition not in compliance with this policy.

*The M&E Engineers facility continually receives Energy Star certification and is currently attempting LEED (Leadership in Energy and Environmental Design) certification.

Environmental Action Plan

Position	Environmental Responsibilities
Business Owner	<p>Critical</p> <ul style="list-style-type: none"> • Oversee and approve environmental policy. • Authorize annual budget for environmental program. • Train employees on environmental SOPs and emergency procedures. <p>Important</p> <ul style="list-style-type: none"> • Review the environmental policy annually to make sure it is in keeping with business strategy. • Update employees annually on environmental policy and goals.
All Employees	<p>Critical</p> <ul style="list-style-type: none"> • Attend training and know their role in the emergency response plan. • Attend training in and follow environmental Standard Operating Procedures (SOPs.) • Be familiar with the environmental policy. <p>Important</p> <ul style="list-style-type: none"> • Understand environmental goals and targets and know role in helping to achieve them.
Business Manager	<p>Critical</p> <ul style="list-style-type: none"> • Keep track of costs associated with environmental management, such as those associated with waste disposal and training. • Keep track of savings associated with the environmental program, such as lower purchasing, disposal, or energy costs. <p>Important</p> <ul style="list-style-type: none"> • Assist with cost-benefit analysis of proposals to improve environmental performance. • Evaluate whether proposed environmental performance improvements will also improve employee safety.
Facility Manager	<p>Critical</p> <ul style="list-style-type: none"> • Perform quarterly visual safety inspections. • Perform required maintenance tasks. <p>Important</p> <ul style="list-style-type: none"> • Monitor for improper disposal practices.